



Inspire, Enjoy, Achieve

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5th February 2016

Dear Parents and Carers,

Pre School Parents Consultation Meetings

Wednesday 24th and Thursday 25th February 2016 9.30am till 3pm

We hope that you will be able to attend one of the consultation sessions. The aim of the consultation is to have a discussion about your child's progress and how we can all support them in their learning, to enable them to reach their full potential. This is an ideal time to share ideas about how you can support your child at home.

We are using the Parentmail PMX parents evening booking system, this is our new online booking system this should streamline the booking process and allow you to choose a suitable 10 minute appointment with Mrs Lee and your child's keyworker. Due to unforeseen circumstance Mrs Cole will only be available on Wednesday 24th February, so if you would like to see her, please book an appointment on the Wednesday, however if this is not suitable, please either book to see Mrs Lee on her own, or arrange an alternative meeting at a mutually convenient time with Mrs Cole.

The online booking system will be open on 5th February and will close on the 19th February. Please book early to allow you the greatest choice of consultation slots.

Please be aware that these consultations are **strictly 10 minutes** long. If you would like more time with your child's Keyworker please talk to them to arrange an alternative appointment for a later date.

If you are not already connected you should have received a SMS message recently with the login details. If you have trouble accessing this online programme please talk to Mrs Barber in the school office and she will help you with registration.

You should shortly be receiving a "2simple" login so that you can see your child's progress and keyworker observations, please review this before attending the consultation.

We look forward to see you at the consultation session.

Regards

Mrs Headland

Headteacher