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9th December 2015

Dear Parents

I would like to notify you of some changes to our staffing in our Preschool, Hedgehogs class. Mrs Epifano has, after careful consideration, decided to resign from her position as Preschool Leader to spend more time with her family. Mrs Epifano has been an invaluable member of staff and has supported the growth of our increasingly popular Preschool for four years. We would like to show our appreciation of her commitment to the school and will be presenting her with a farewell gift at the end of term. If you would like to make a small contribution to this, please bring any donations in an envelope to the school office.

From January staffing in Preschool will be:

Acting Preschool Leader-Mrs Lee

Deputy Preschool leader-Mrs Miah Noor

Preschool Assistant: Mrs Cole

Teaching Assistant 1:1: Miss Templeton

With kind regards

A handwritten signature in cursive script that reads 'K Headland'.

Karen Headland

Headteacher