



*Inspire, Enjoy, Achieve*

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1<sup>st</sup> October 2015

Dear Parents

Parents Consultation Meetings Tuesday 20<sup>th</sup> October

We hope that you will be able to attend one of the consultation sessions below. The aim of the consultation is to have a discussion about your child's progress and how we can all support them in their learning, to enable them to reach their full potential. This is an ideal time to share ideas about how you can support your child at home.

Please can you return the slip below indicating the time(s) you will be able to attend and return it to the office by **6<sup>th</sup> October**. We will endeavour to offer a time within your chosen time slot(s) but please be aware if several parents choose the same slot you may not get the exact time requested. **If you have more than one child in school please complete a slip for each child.**

We will send out a confirmation by 9<sup>th</sup> October with the exact time of your child's appointment in your child's book bag. **Please be aware that these consultations are 10 minutes long.** If you would like more time with your child's teacher please talk to them to arrange an alternative appointment for a later date.

Governors of the school will be available throughout the consultation sessions to chat freely with parents about the role of the Governors at Cotton End Primary School.

Regards

Karen Headland

Headteacher

.....  
I/We would like an appointment

Childs Name \_\_\_\_\_ Class \_\_\_\_\_

Tuesday 20<sup>th</sup> October (Rabbits, Squirrels, Badgers & Otters) 1.30 pm -3.50pm or 4.00pm- 7.00pm

**Please circle chosen time slot. Return slip to the school office by 6<sup>th</sup> October (one per child)**