



# BEDFORD BOROUGH COUNCIL

*Borough Charter granted in 1166*



*Chief Executive: P. J. Simpkins*

To Parents/Carers – Cotton End  
Primary School

Please ask for: Colin Foster  
Direct line: 01234 276658  
E-mail: colin.foster@bedford.gov.uk  
Fax no:  
Your ref:  
Our ref: CF/gw/ltrsSeptember2014  
Date: 25 September 2014

Dear Parents

I wanted to send a personal thank you for your patience during the building of the new classrooms at Cotton End.

Kier have accepted full responsibility for the delay and are funding the additional delay costs incurred by the school such as the school trip and extra staffing. Please rest assured that the funding for the education of your child is being used for that purpose, not for the delay costs.

The reason the classrooms are being built is to support the aspirations of the Governing Body and the staff team for the school to grow in the best possible way. The council has committed to getting rid of temporary classrooms and the new permanent classrooms offer truly outstanding teaching and learning space.

Bedford Borough Council are committed to supporting Cotton End on its journey to be judged an 'Outstanding' school by OFSTED. The developments at Cotton End over recent years have been truly exceptional. Achieving the positive developments at the school have been due to great leadership from your Head teacher, a fully committed team of staff and a strong Governing Body. This, along with a supportive community in Cotton End and, most importantly, wonderful pupils who really want to learn.

As soon as funding to scrap temporary classrooms was approved by the Mayor and Councillors at Bedford Borough Council, it was agreed that Cotton End would be in the first phase of the building programme in order to support the school and create the best possible learning environment for the pupils.

Both the school and Bedford Borough Council received appropriate assurances that the classrooms would be ready sooner. This is why Kier have accepted full responsibility and are paying appropriate costs.

The Operations Director from Kier met with the Governing Body, Head teacher and staff representatives on Tuesday 23 September and apologised to the Governing Body and the school.

Kevin Crompton, Director of Children's and Adults' Services  
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INVESTOR IN PEOPLE

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Both the Borough Council and Cotton End Primary School have now received assurances from Kier that the 2 classrooms in the 3 classroom block will be ready for occupation on 29 September for Years 1 and 2 and Years 3 and 4. On Monday 29 September Years 5 and 6 will remain in the school hall until Tuesday 30 September when their classroom will be ready for occupation. The pre-school building will be ready as soon as possible after this.

There will be a safe play area for pupils and at lunchtime the children will have their lunch in the school hall, later making full use of the church playing field, weather permitting.

I would like to thank you for your patience and your support for your school.

Yours sincerely

**Colin Foster**  
Assistant Director – Chief Education Officer