27th August 2014

Dear Parents

We hope that you are enjoying the end of the long summer break with your children.

We are all very excited about our new permanent classrooms; a lot of work has been done over the summer. The classrooms will be ready for use by Monday 22nd September which is a little later than expected due to the manufacturing process. Rest assured that the school continues to work with Bedford Borough Council to ensure that Kier deliver the classrooms within the revised timescale.

The contractors, Kier, have apologised to the school and asked us to pass on their apology to parents and children. By way of apology Kier have also agreed to fully fund a school trip for pupils who will have lessons in the new classrooms. Kier have also agreed to donate some funds to the school in order to support all pupils in all year groups.

This donation is to apologise for any disruption and to thank the school, pupils and parents for their understanding.

The Church and village community are being very supportive of us and it has been agreed that we will make use of the Church Hall and the Village Hall for some of our children. Breakfast and After School club will temporarily be located in the Church Hall as will our Preschool, Hedgehogs class.

Rabbits, Reception class will be in their new classroom in the main school building, Squirrels, Badgers and Otters will be based in the Village Hall. Kier will be reimbursing the Church and Village Hall for this in order to cover costs for heating, lighting and cleaning.

All staff will continue to provide your children with excellent educational experiences; We would like to reassure you that this is a minor hitch and we will ensure that the quality of their education is not compromised in any way.

We are currently working together to organise some educational experiences as exciting introductions to their new topics for the children at the start of term. There will be **no cost** to parents for these extra activities; as mentioned above Kier are funding these. Please look out for letters coming home with your children in the first few days of term.

In this period of transition, *for parents of children in Hedgehogs or Rabbits*, we are requesting that you please use the car park at the Bell as space at the Church will not be available. There will be no parking or dropping off at the school building at all. *Parents of children in Squirrels, Badgers and Otters can use the village hall car park.*

Caterlink will be providing hot school meals for those who order a lunch however we are requesting that preschool children in Hedgehogs bring a packed lunch until we are in our new classrooms.

As always, I am sure that you will support us in this short term arrangement whilst we prepare for the lovely new buildings which will benefit your children greatly.

If you have any questions about the current arrangements, please do not hesitate to contact either of us directly. We are also offering parents the opportunity to meet with Governors on Monday 1st September at 10am or 6pm-in Cotton End Baptist Church.

Kind regards

Karen Headland-Headteacher-01234 740100

Sandra Thacker-Chair of Governors-07745598549